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## Residential/Commercial Construction Superintendent Wanted

The ideal candidate for this position will be a seasoned professional with experience running the construction of multiple projects at once. The position requires experience in all phases of construction, in a multiple project environment for both commercial and residential scope, and will be based out of Big Sky, MT.

The following previous experience and knowledge is a must for anyone applying. **If you do not meet these requirements, do not apply:**

- Education in a related field;
- Client communication and documentation with meeting minutes;
- Thorough understanding of writing scope for contract, change orders, RFIs, RFQs, close out documents, etc;
- Moderate to advanced computer literacy;
- Sage Sage 300 CRE or comparable software experience and knowledge;
- Understanding and experience with scheduling software;
- valid Montana driver's license;
- Must live locally (in or near Big Sky, MT).

Responsibilities include but are not limited to:

- Running the job and ensuring we are meeting quality expectations, schedule dates and that our projects are built per-plan;
- Overseeing Field Superintendent on assigned job sites;
- Reviewing, overseeing & managing schedules for assigned jobs;
- Handling subcontractor coordination and execution for all schedule, punch and warranty activities;
- Overseeing quality control inspections during key activities on the job;
- Preparing, scheduling & handling job site safety meetings and OSHA safety standard compliance.
- Handling client communication and documentation;
- Writing scope for contract, change orders, RFIs, RFQs, close out documents, etc;
- Using and maintaining job details within Sage 300 CRE Project Management software.

Email resume and references to [lou@rmrgroup.net](mailto:lou@rmrgroup.net).

**NO PHONE CALLS! No phone inquiries will be considered for interview; please send your resume.**