

General Construction help wanted \$14 hr

New employee will be required to use personal transportation to and from our office in Big Sky, MT. Once arriving at the office, a company vehicle will be provided for the daily use.

The position requires experience in all phases of construction. From maintenance work of mowing lawns to Project Manager assistance with computer data entry as well as schedule & change management. You will be going to each jobsite daily to work on punchlist items, clean, haul dump trailers to landfill, enter daily reports into the computer, pick up misc. materials, document purchase orders, subcontract inspection and enforcement, as well as local maintenance items (drywall repair, paint touch-up, lawn mowing, etc).

Please complete the attached questionnaire and application for employment. You can fax completed documents to 406-993-2811 or email to info@rmrgroup.net.

No phone calls please.

Experience

Name: _____

Do you own a personal cell phone? Yes No

If so, are you willing to use it for work purposes? Yes No

Can you lift 100 pounds without harm to yourself? Yes No

Checkmark each tool on the list you are proficient with or currently own:

<u>TOOL</u>	<u>HAVE USED</u>	<u>OWN</u>	<u>TOOL</u>	<u>HAVE USED</u>	<u>OWN</u>
Speed square	_____	_____	2ft level	_____	_____
Cats paw	_____	_____	4 ft level	_____	_____
Hammer	_____	_____	6 ft level	_____	_____
¾" chisel	_____	_____	½" drill	_____	_____
4-in-1 screwdriver	_____	_____	framing gun	_____	_____
utility knife	_____	_____	4" grinder	_____	_____
marking crayon	_____	_____	jigsaw	_____	_____
gloves	_____	_____	staple hammer	_____	_____
Skilsaw	_____	_____	finish nailer	_____	_____
Sawzall	_____	_____	miter saw	_____	_____
Const calculator	_____	_____	hand planer	_____	_____
			chainsaw	_____	_____

Other Tools -

Please list Other Skills that would be helpful with your employment:

Please check each skill you are proficient at:

- .. Set up and operation of Total Station
- .. Set up and operation of digital builders level & laser
- .. Concrete formwork - What type of forms _____
- .. Concrete flatwork
- .. Septic service piping
- .. Sewer service piping - main lines
- .. Water service
- .. Water mainline
- .. Dry utilities
- .. Structural metal framing
- .. Light duty metal framing
- .. Sheet metal fabrication
- .. Welding and fabrication - Type of welder _____
- .. Framing

- .. Complex roof framing
- .. Log & timber fabrication
- .. Interior Trim work
- .. Complex crown molding
- .. Cabinet construction
- .. Laminate countertop construction
- .. Architectural mill work fabrication
- .. Roofing - Types_____
- .. Siding - Types_____
- .. Window and door installation
- .. Screen door/window construction
- .. Garage door installation
- .. Drywall Hanging
- .. Drywall Taping
- .. Painting
- .. Insulation
- .. Plaster
- .. Acoustical tile
- .. Tile flooring, wall & countertop installation
- .. Wood flooring installation
- .. Wood flooring finish
- .. Masonry block
- .. Masonry stone application
- .. Faux stone application
- .. Chinking
- .. Wall coverings
- .. Plumbing
- .. Electrical
- .. HVAC / Air distribution
- .. Computer operation?
- .. Microsoft Word
- .. Excel
- .. Outlook
- .. Microsoft Project
- .. Timberline Software
- .. Master Builder
- .. Sage Software

Do you have a valid driver's license? _____

If yes, what is your d.l. number? _____

How many traffic violations have you had in the past three (3) years?

Explain: _____

Do you have a CDL? _____ Type _____

Are you proficient with pulling light duty trailers up to 12,000gvw? ___

Are you proficient at operating heavy equipment? Yes No

If so, list equipment and total hours in each?

Do you have any certifications?

Last Name: _____ First Name: _____ Middle Initial: _____



APPLICATION FOR EMPLOYMENT

OUR MISSION STATEMENT:

RMR Group is an innovative and technologically advanced, full-service contracting firm specializing in mountain-style construction throughout the northern Rockies. As a vertically integrated parent company, we more than adhere to the highest standards in the industry for quality, safety, and efficiency — we set them. From our custom log and timber facility, our civil engineering and excavation services to our highly educated and expertly trained staff, we control every aspect of every project — meaning RMR Group can offer accelerated schedules, strictly controlled budgets, and superior craftsmanship.

We are passionate about our work and wholly committed to creating heirloom properties—from ranches and private residences to resort facilities, commercial and multi-unit residential projects.

Last Name: _____ First Name: _____ Middle Initial: _____

APPLICATION OF EMPLOYMENT

It is the policy of this company to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, physical or mental handicap or veteran status.

Note: Please type or print your answers. If you print, please do so in blue or black ink and write neatly. An illegible application may preclude you from consideration.

POSITION APPLYING FOR:

PERSONAL INFORMATION

First Name	Middle Initial	Last Name
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Permanent Address:

Street and Apt. #	City	State	Zip Code
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Mailing Address:

Street and Apt. PO Box	City	State	Zip Code
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Telephone: _____

E-mail: _____

Social Security #: _____ - _____ - _____

Driver's License #: _____ State: _____

I am an U.S. Citizen or otherwise authorized to work in the United States on an unrestricted basis:

Yes No

If applicable, please list your visa type, visa # and expiration:

Last Name: _____ First Name: _____ Middle Initial: _____

Have you ever been convicted of a felony? Yes No
If you answered yes, please explain:

Have you ever served in the U.S. Military? Yes No
If yes, please provide the following information:

Branch of Service: _____
Rank at time of separation: _____
I served from _____ to _____
Special Honors: _____

POSITION INFORMATION

Position Specifications

Position Applying For: _____

How did you hear about this job? _____

What hours are you willing to work? _____

Would you be able to work weekends? Yes No

Are you willing to travel for the job? Yes No

When would you be able to start? _____

Desired salary: _____ per _____

Skills

Please describe any skills you have applicable to the position applying for:

Last Name: _____ First Name: _____ Middle Initial: _____

EMPLOYMENT HISTORY:

Present or Most Recent Employer

Employer: _____

Address: _____

Your Position: _____

Salary: _____ Per _____

Bonuses: _____ Per _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____
Name Title

May we contact? Yes No

Reasons for Leaving: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Previous Employer

Employer: _____

Address: _____

Your Position: _____

Salary: _____ Per _____

Bonuses: _____ Per _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____
Name Title

May we contact? Yes No

Reasons for Leaving: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Previous Employer

Employer: _____

Address: _____

Your Position: _____

Salary: _____ Per _____

Bonuses: _____ Per _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____
Name Title

May we contact? Yes No

Reasons for Leaving: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Previous Employer

Employer: _____

Address: _____

Your Position: _____

Salary: _____ Per _____

Bonuses: _____ Per _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____

Name

Title

May we contact? Yes No

Reasons for Leaving: _____

Last Name: _____ First Name: _____ Middle Initial: _____

EDUCATION

High School

Did you graduate? Yes No Attended from _____ to _____.

If you did not graduate, did you receive your GED? Yes No

Special honors or
awards: _____

Technical or Vocational Schools:

Name

Did you graduate? Yes No Attended from _____ to _____.

Degree or Certification: _____ Specialty: _____

Special honors or
awards: _____

College or University

Name

Did you graduate? Yes No Attended from _____ to _____.

Degree: _____ Major: _____

Special honors or
awards: _____

Last Name: _____ First Name: _____ Middle Initial: _____

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational, employment, driving record, and criminal record.

Furthermore I understand that if I am hired, employment with this company is "at will," which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law.

Signature: _____ Date _____

Please attach resume and reference list to the back of this application.